

**DEPARTMENT OF PROFESSIONAL AND FINANCIAL REGULATION
OFFICE OF PROFESSIONAL AND OCCUPATIONAL REGULATION**

76 Northern Ave, Gardiner, Maine

**MAINE BOARD OF REAL ESTATE APPRAISERS
PUBLIC MEETING
September 2, 2025
MINUTES**

<u>MEMBERS PRESENT</u>	<u>STAFF PRESENT</u>
Wendyann Boston, Chair	John Belisle, Assistant Attorney General
Alan Johnson, Vice Chair	Catherine E. Pendergast, Administrator
Nathaniel Shipley, Complaint Officer	Jazmyne Marks, Licensing Supervisor
Russell Barrows	Heidi Lincoln, Office Specialist I
Heather Cote	Shara Chesley, Office Specialist I
<u>MEMBERS ABSENT</u>	

Location: 76 Northern Ave., Gardiner, ME

Start: 9:00 a.m.

Adjourn: 10:14 a.m.

I. CALL TO ORDER

The meeting was called to order by the Chair at 9:00 a.m.

II. AGENDA MODIFICATIONS

None

III. MINUTES REVIEW AND APPROVAL

- A motion was made by Barrows and seconded by Cote to approve April 28, 2025, Minutes. Unanimous.
- A motion was made by Cote and seconded by Barrows to approve June 27, 2025, Minutes. Unanimous.

IV. COMPLAINT PRESENTATIONS

- 2025-REA-20564 – A motion was made by Barrows and seconded by Cote for violation of the Record Keeping Rule; Scope of Work Rule; Standard Rules 1-1(b) & (c); 1-2(e)(4); and 2-1(a) & (c) to set the matter for hearing and offer a consent agreement. Sanction to include a warning and completion with passing grade of the 14-hr USPAP within 45 days. If Certification of Completion is not submitted, license will be suspended. Boson, Johnson, Barrows, and Cote voted in the affirmative. Shipley abstained. Motion carried.

- 2025-REA-20740 – A motion was made Johnson and seconded by Cote to dismiss with a Letter of Guidance. Boston, Johnson, and Cote voted in the affirmative. Barrows recused. Shipley abstained. Motion carried.
- 2025-REA-20751 – A motion was made by Johnson and seconded by Cote to dismiss for lack of a violation. Boston, Johnson, Barrows, and Cote voted in the affirmative. Shipley abstained. Motion carried.
- 2025-REA-20805 – A motion was made by Cote and seconded by Barrows to dismiss with a Letter of Guidance. Boston, Johnson, Barrows, and Cote voted in the affirmative. Shipley abstained. Motion Carried.

V. ADMINISTRATOR'S REPORT

- The Administrator discussed Public Law 359 – An Act to Change the Laws Regarding Real Estate Appraisers with the board.
- The Board discussed the Bob Strong Memo.

VI. PUBLIC COMMENT

None.

VII. MEETING SCHEDULE

A motion was made by Cote and seconded by Shipley to cancel October 7, 2025. Unanimous.

Next meeting scheduled for Tuesday November 4, 2025.

VIII. ADJOURNMENT

A motion was made by Barrows and seconded by Cote to adjourn the meeting. Unanimous.

Being no further board business, the meeting was adjourned at 10:14 a.m.